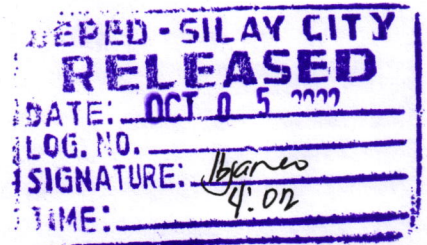




Republic of the Philippines
Department of Education
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SCHOOLS DIVISION OFFICE OF SILAY CITY



TO : OIC-Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads
All Others Concerned

FROM : *for: [Signature]* **SALVADOR O. OCHAVO, JR., EdD, CESO V**
Schools Division Superintendent *[Signature]*

SUBJECT: **LIST OF QUALIFIED APPLICANTS for
ADMINISTRATIVE AIDE III as of PRE
QUALIFICATIONS PROCESS**

DATE : **October 05, 2022**

This office hereby announces the list of qualified applicants for Administrative Aide III positions per results of the preliminary evaluation of the qualifications.

For your information and guidance.

Date and Time of Posting:

Division Website : OCT 05 2022

Three Conspicuous Places: OCT 05 2022





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Department of Education
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SCHOOLS DIVISION OFFICE OF SILAY CITY

**LIST OF QUALIFIED APPLICANT FOR PROMOTION
 TO ADMINISTRATIVE AIDE III POSITION**

Name of Applicant: VILLAVERT, ROSANA P.				
Position Applied: Administrative Aide III				
	Education Requirements	Experience Requirements	Training Requirements	Eligibility Requirements
Minimum Qualification Standard	Completion of two-year studies in college or High School Graduate with relevant vocational /trade course	None Required	None Required	Relevant MC 11 s. 1996 Career Service (Sub-Professional)/First Level Eligibility
Applicant's Qualification	BS in Accountancy	1 year, 1 month and 14 days as JO Clerk	DLP	CSE PPT (Professional)
Preliminary Evaluation	Met	Met	Met	Met
Recommendation – The applicant is compliant with the minimum QS and Basic Requirements, therefore the Board will proceed to further evaluation				

Name of Applicant: VOLCAN, FRAULYNE A.				
Position Applied: Administrative Aide III				
	Education Requirements	Experience Requirements	Training Requirements	Eligibility Requirements
Minimum Qualification Standard	Completion of two-year studies in college or High School Graduate with relevant vocational /trade course	None Required	None Required	Relevant MC 11 s. 1996 Career Service (Sub-Professional)/First Level Eligibility
Applicant's Qualification	BSBA	2 years as Administrative Staff 2 years as Accounting Staff	Computer Literacy Enhancement Related to Microsoft	PD 907





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			Application 8/1-2/2021	
Preliminary Evaluation	Met	Met	Met	Met
Recommendation – The applicant is compliant with the minimum QS and Basic Requirements, therefore the Board will proceed to further evaluation				

Name of Applicant: TUASON, JULY MAE M.

Position Applied: Administrative Aide III

	Education Requirements	Experience Requirements	Training Requirements	Eligibility Requirements
Minimum Qualification Standard	Completion of two-year studies in college or High School Graduate with relevant vocational /trade course	None Required	None Required	Relevant MC 11 s. 1996 Career Service (Sub-Professional)/First Level Eligibility
Applicant's Qualification	BS in Accountancy (Undergrad)	1 year and 1 month as Cashier	Bookkeeping NC III 11/9/2021 to 12/14/2021	CSE PPT (Sub-professional)
Preliminary Evaluation	Met	Met	Met	Met
Recommendation – The applicant is compliant with the minimum QS and Basic Requirements, therefore the Board will proceed to further evaluation				

Name of Applicant: REGIS, MA. ALONA E.

Position Applied: Administrative Aide III

	Education Requirements	Experience Requirements	Training Requirements	Eligibility Requirements
Minimum Qualification Standard	Completion of two-year studies in college or High School Graduate with relevant vocational /trade course	None Required	None Required	Relevant MC 11 s. 1996 Career Service (Sub-Professional)/First Level Eligibility



Rizal St., Brgy. III, Silay City, Negros Occidental
 Website: www.depedsilaycity.weebly.com
 Email Address: deped.silay@deped.gov.ph
 Facebook Account: <https://www.facebook.com/DepEdSilayCity>
 Facebook Page: DepEdTayoSilay City
 Contact Number: Admin 4417153/ 458-4396/ HR 458-4401/ SGOD 458-4402/CID 458-4406/



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Applicant's Qualification	BEED	NONE	Fundamentals of Computer, MS Windows, MS Word, MS Excel & MS PowerPoint, of APEC Mobile Digital Opportunity Center Program 9/9-28/2019	LET
Preliminary Evaluation	Met	Met	Met	Met
Recommendation – The applicant is compliant with the minimum QS and Basic Requirements, therefore the Board will proceed to further evaluation				

Name of Applicant: OSORIO, DAYANARA D.				
Position Applied: Administrative Aide III				
	Education Requirements	Experience Requirements	Training Requirements	Eligibility Requirements
Minimum Qualification Standard	Completion of two-year studies in college or High School Graduate with relevant vocational /trade course	None Required	None Required	Relevant MC 11 s. 1996 Career Service (Sub-Professional)/First Level Eligibility
Applicant's Qualification	BSBA	Tourism Staff 2yrs , 7 mos, 11 days	Food & Beverage Skills Training June 13-115, 2018	CSE PPT (Professional)
Preliminary Evaluation	Met	Met	Met	Met
Recommendation – The applicant is compliant with the minimum QS and Basic Requirements, therefore the Board will proceed to further evaluation				





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Name of Applicant: GUMBAN, CLARISSA C.				
Position Applied: Administrative Aide III				
Minimum Qualification Standard	Education Requirements	Experience Requirements	Training Requirements	Eligibility Requirements
	Completion of two-year studies in college or High School Graduate with relevant vocational /trade course	None Required	None Required	Relevant MC 11 s. 1996 Career Service (Sub-Professional)/First Level Eligibility
Applicant's Qualification	BSED	2 years, 1 month and 25 days as JO Clerk	ICT Skills Enhancement and Competency Based Development Program 4/3-18/2017	CSE PPT (Professional)
Preliminary Evaluation	Met	Met	Met	Met
Recommendation – The applicant is compliant with the minimum QS and Basic Requirements, therefore the Board will proceed to further evaluation				

Name of Applicant: CAUNGA, ELYSSA M.				
Position Applied: Administrative Aide III				
Minimum Qualification Standard	Education Requirements	Experience Requirements	Training Requirements	Eligibility Requirements
	Completion of two-year studies in college or High School Graduate with relevant vocational /trade course	None Required	None Required	Relevant MC 11 s. 1996 Career Service (Sub-Professional)/First Level Eligibility
Applicant's Qualification	BSMA	6 years, 2 months and 15 days as Wealth Associate / Rank and File V	Standardized UITF Training Program 6/1/2019 at Makati City	CSE PPT (Professional)
Preliminary Evaluation	Met	Met	Met	Met
Recommendation – The applicant is compliant with the minimum QS and Basic Requirements, therefore the Board will proceed to further evaluation				





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Name of Applicant: AREGLADO, JOSEPH JR				
Position Applied: Administrative Aide III				
	Education Requirements	Experience Requirements	Training Requirements	Eligibility Requirements
Minimum Qualification Standard	Completion of two-year studies in college or High School Graduate with relevant vocational /trade course	None Required	None Required	Relevant MC 11 s. 1996 Career Service (Sub-Professional)/First Level Eligibility
Applicant's Qualification	BS in Industrial Technology	3 years, 11 months and 13 days as Liaison Officer	DLP	CSE PPT (Sub-professional)
Preliminary Evaluation	Met	Met	Met	Met
Recommendation – The applicant is compliant with the minimum QS and Basic Requirements, therefore the Board will proceed to further evaluation				

Name of Applicant: ESTIMO, DON JOSE EIRES V.				
Position Applied: Administrative Aide III				
	Education Requirements	Experience Requirements	Training Requirements	Eligibility Requirements
Minimum Qualification Standard	Completion of two-year studies in college or High School Graduate with relevant vocational /trade course	None Required	None Required	Relevant MC 11 s. 1996 Career Service (Sub-Professional)/First Level Eligibility
Applicant's Qualification	BSED	nONE	10-Day ICT Training for Pre-Service Teachers 7/4-15/2022	CSE PPT (Professional)
Preliminary Evaluation	Met	Met	Met	Met
Recommendation – The applicant is compliant with the minimum QS and Basic Requirements, therefore the Board will proceed to further evaluation				





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Name of Applicant: BANGIS, RESHELLE S.				
Position Applied: Administrative Aide III				
	Education Requirements	Experience Requirements	Training Requirements	Eligibility Requirements
Minimum Qualification Standard	Completion of two-year studies in college or High School Graduate with relevant vocational /trade course	None Required	None Required	Relevant MC 11 s. 1996 Career Service (Sub-Professional)/First Level Eligibility
Applicant's Qualification	BEED	none	Advance Computer Course 11/4-15/2019	LET - no attached eligibility
Preliminary Evaluation	Met	Met	Met	Met
Recommendation – The applicant is compliant with the minimum QS and Basic Requirements, therefore the Board will proceed to further evaluation				

Name of Applicant: JARANILLA, KERR CHRISTIAN R.				
Position Applied: Administrative Aide III				
	Education Requirements	Experience Requirements	Training Requirements	Eligibility Requirements
Minimum Qualification Standard	Completion of two-year studies in college or High School Graduate with relevant vocational /trade course	None Required	None Required	Relevant MC 11 s. 1996 Career Service (Sub-Professional)/First Level Eligibility
Applicant's Qualification	BSIS	None	Photoshop - Beginners 8/29/2022	CSE PPT (Professional)
Preliminary Evaluation	Met	Met	Met	Met
Recommendation – The applicant is compliant with the minimum QS and Basic Requirements, therefore the Board will proceed to further evaluation				

