



Republic of the Philippines
 Department of Education
 Negros Island Region
DIVISION OF SILAY CITY
 City of Silay



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 DATE: **MAY 18 2017**
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ANNOUNCING THE VACANT POSITIONS IN THE DIVISION OF SILAY CITY

Education Program Supervisor-SG-22 (Values Education and Guidance) OSEC-DECSB-EPSVR-420191-2010;	Education	Master's Degree in Education; or other relevant Master's Degree with specific area of specialization
	Experience	2 years as Principal or 2 years as Head Teacher or 2 years as Master Teacher
	Training	8 hours of relevant training
	Eligibility	RA 1080 Teacher

NOTE:

The different positions shall be open to all qualified applicants regardless of GENDER (MALE OR FEMALE), DISABILITY, AGE, RELIGION, AND CIVIL STATUS.

* All interested applicants are advised to submit their documents in three(3)sets(one(1) set for original and two (2) sets duly authenticated copies) arranged and labeled accordingly with proper tabbing to Administrative Officer IV on or before **May 26, 2017**.

Application letter should indicate the specific position applied for:

Example:


Education Program Supervisor (Values Education and Guidance)

Attached is the list of documents and the prescribed sequence of filing.

All interested applicants are advised to refer to Division Order No. 5, s. 2015 for the criteria.

DR. NERI ANNE M. ALIBUYOG, CESO V
 Schools Division Superintendent

FOR THE SCHOOLS DIVISION SUPERINTENDENT:


JOWEY C. ALIMON, M.P.Ad.
 Administrative Officer V
 In-Charge of the Division

LIST OF DOCUMENTS TO BE SUBMITTED WITH PROPER TABBING

- I. Application Letter indicating the position applied for**
- II. Community Tax Certificate (Residence Certificate)**
- III. Service Record**
- IV. Eligibility Certificate (Certificate of Rating)**
- V. Personal Data Sheet**
- VI. Performance Rating**

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- * Photocopy of the performance ratings for the last three (3) rating periods SY 2013 - 2014, 2014 - 2015, 2015-2016 (Teaching Related Positions)
CY 2014, 2015, 2016 (Non Teaching Positions)
(Duly signed by proper signatories)

VI. Outstanding Accomplishments

- * Photocopies of awards received
- * Photocopy of innovative work plan approved by the immediate chief
- * Photocopy of action research and attested by the superior that it has been conducted and utilized
- * Photocopy of article or book published
- * Photocopy of certificate of recognition received as trainer, consultants or resource speaker

VIII Education

- * Photocopy of Transcript of records and/ or Certification of Complete Academic Requirements issued by the Registrar

IX. Trainings

- * Photocopy of certificate of participation/attendance/ chairman of committee
- * Only certificates earned after the date of latest promotion will be credited

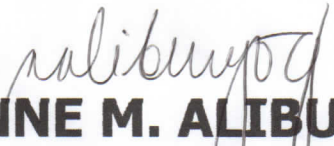


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NOTICE

DEADLINE OF SUBMISSION OF APPLICATION FOR EDUCATION PROGRAM SUPERVISOR FOR VALUES EDUCATION IS EXTENDED UNTIL MAY 29, 2017.


DR. NERI ANNE M. ALIBUYOG, CESO V
Schools Division Superintendent 