



Republic of the Philippines  
Department of Education  
Region VI - Western Visayas  
**Schools Division of Silay City**  
City of Silay



**BIDS AND AWARDS COMMITTEE**

**Request for Quotation (RFQ)**

To all Eligible Suppliers:

- I. Please quote your lowest price inclusive of VAT on item/s listed below, subject to the Terms and Conditions of this RFQ and submit your quotation duly signed by your representative not later than 08-20-19 at the Office of the Bids and Awards Committee, Division of Silay City, City of Silay. For more information please call at telephone nos. 4584406 / 4417153. Prospective supplier shall be responsible to verify the quoted goods /items from herein stated office thru said telephone numbers. Price quotations in excess of the herein-stated budget shall be rejected.

FEDERICO P. PILLON, JR.  
BAC Chairperson

II. **PARTICULARS**

| ABC in Php   | Item No. | Quantity | Unit | AGENCY SPECIFICATION  | BIDDER SPECIFICATION | BRAND OFFERED | Unit Price | Total Price |
|--|----------|----------|------|---|----------------------|---------------|------------|-------------|
| 72,000.00  | 1        | 1        | Lot  | <b>Supplying 2 day Seminar - Workshop Venue and Catering Services during the conduct of Division Seminar Workshop on the Use/ Utilization of Science and Math Equipment</b>   |                      |               |            |             |
|  |          | 48       | pax  | <b>Day 1</b><br><b>Food: AM and PM Snacks</b><br>Choice of either pasta, fingerfood, kakanin, sandwich,<br>1 round of healthy drinks<br><b>Lunch</b><br>Choice of 3 viands, soup, dessert, rice, 1 round of<br>healthy drinks                                       |                      |               |            |             |
|  |          | 48       | pax  | <b>Day 2</b><br><b>Food: AM and PM Snacks</b><br><b>FOOD:</b><br>A.M and P.M Snacks<br>Choice of either pasta, fingerfood, kakanin, sandwich,<br>1 round of healthy drinks<br><b>Lunch</b><br>Choice of 3 viands, soup, dessert, rice, 1 round of<br>healthy drinks |                      |               |            |             |
|  |          | 4        | pax  | board and lodging of 4 resource speakers for 2 days<br><br><b>other Inclusions:</b><br>with fiber optic wifi connection<br>unlimited native coffee<br>complete PA System<br>welcome tarpaulin backdrop<br>venue should be at least 7 kms from the Division Office   |                      |               |            |             |
| PR No. 2019-08-147 Supplying 2 day Seminar - Workshop Venue and Catering Services during the conduct of Division Seminar Workshop on the Use/ Utilization of Science and Math Equipment for Elementary on Oct. 21- 22, 2019. |          |          |      |   |                      |               |            |             |

For interested bidders, please submit the following documents together with your quotation: 1) Valid and Current Mayor's Permit (2017); 2) Income/ Business Tax Return; 3) Valid and Current PhilGEPS Registration Certificate/Number; 4) Professional License/ Curriculum Vitae (Consulting Services); 5) PCAB for Infra and, 6) Omnibus Sworn Statement.

Canvassed by : \_\_\_\_\_

|  |  |                                     |                |
|--|--|-------------------------------------|----------------|
| <b>Supplier's Company Name:</b>  |  |                                     |                |
| <b>Address:</b>  |  |                                     |                |
| <b>Tin NO.:</b>  |  | <b>PhilGEPS Registration Number</b> |                |
| <b>Telephone No.:</b>  |  | <b>Fax No.:</b>                     | <b>E-mail:</b> |
| <b>Supplier's Authorized Representative Signature over Printed Name:</b> |  |                                     | <b>Date:</b>   |