

1749



Republic of the Philippines  
Department of Education  
Region VI - Western Visayas  
Division of Silay City  
City of Silay



### PURCHASE REQUEST

Office/Section: SGOD PR No.: 2020-10-183 Date: 10/22/20 10/19/2020  
 Responsibility Center Code: \_\_\_\_\_ Source of Fund: PSF

Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
1	Lot 1	Supplying personal protective supply & disinfectants for partnership and Linkages activities			
	box	Face mask ( 3 layer ply; blue cloth filter)	50	200.00	10,000.00
	Gal	Alcohol ( 70% Ethyl Alcohol)	30	600.00	18,000.00
	unit	Sanitizing/disinfecting Machine Voltage reg. 220V-240V; Freq.: 60HZ; Power Rating: 900W; 3 way Control; Weigth: 4.60 Kg; Dimension: 285mm X 203mm X 163mm	1	10,000.00	10,000.00
		--nothing follows--			
			total Lot 1		<b>38,000.00</b>
	Lot 2	Supplying technology support for partnership Recognition			
	unit	3 in 1 printer Compact integrated tank design; High yield ink bottles; spill free & error free refilling; Boarderless printing up to 4R --nothing follows--	7	8,000.00	56,000.00
			total Lot 2		<b>56,000.00</b>
<b>TOTAL</b>				<b>P</b>	<b>94,000.00</b>

Purpose: to be used for stakeholder's partnership & linkages activities and recognition.

Requested by:  
 Signature: \_\_\_\_\_  
 Printed Name: ROY P. BALINAS  
 Designation: SEPS - SMN

Approved by:  
 Signature: \_\_\_\_\_  
 Printed Name: CYNTHIA G. DEMAVIVAS, CESO V  
 Designation: Schools Division Superintendent

- In accordance with the approved CY 2020 Annual Procurement Plan
- Not included in the approved CY 2020 Annual Procurement Plan

PPA: 231 - Sub ADO: 012  
 Allotment Available:  
 Signature: \_\_\_\_\_  
 PANCITO PANCHO S. CINCO  
 Administrative Officer V (Budget)