



Republic of the Philippines  
**Department of Education**  
 REGION VI - WESTERN VISAYAS  
**SCHOOLS DIVISION OF SILAY CITY**



**PURCHASE REQUEST**

01530

|   |                            |                                       |
|---|----------------------------|---------------------------------------|
| Office/Section: <b>School Health and Nutrition Unit</b> | PR No.: <b>2020-09-147</b> | Date : <b>September 14, 2020</b>      |
| Responsibility Center Code: _____                       |                            | Source of Fund: <b>SBFP FUND 2020</b> |

| Stock/<br>Property No.   | Unit         | Item Description                          | Quantity | Unit Cost | Total Cost        |
|--|--------------|---|----------|-----------|-------------------|
| <b>Supplying various supplies, materials and equipment for the storage and delivery of milk to Schools of Division of Silay City - ( Procurement of other operating expenses )</b> |              |   |          |           |                   |
|  | <b>lot 1</b> |   |          |           |                   |
|  | unit         | Freezer Chest Type, 5 cu.ft.              | 5        | 14,999.99 | 74,999.95         |
|  | <b>lot 2</b> |   |          |           |                   |
|  | pcs          | Styrobox 40 x 38 x 55                     | 55       | 290.00    | 15,950.00         |
|  | pcs          | Eco bag Medium size                       | 4747     | 8.00      | 37,976.00         |
|  | roll         | Plastic Straw String                      | 2        | 75.01     | 150.01            |
|  | roll         | Duct tape 2 inches                        | 2        | 60.66     | 121.32            |
|  | gallon       | Isopropyl Alcohol 70%                     | 65       | 600.00    | 39,000.00         |
|  | can          | Anti-Bacterial Spray (400g)               | 32       | 400.00    | 12,800.00         |
|  | gallon       | Liquid Hand Soap Anti Bacterial           | 32       | 350.00    | 11,200.00         |
|  | gallon       | Disinfecting Solution Sodium hypochlorite | 32       | 353.89    | 11,324.48         |
|  | <b>lot 3</b> |   |          |           |                   |
|  | box          | Vitamin C (100s)                          | 245      | 200.00    | 49,000.00         |
|  | box          | Disposable Gloves (small) 100s            | 70       | 300.00    | 21,000.00         |
| <b>TOTAL</b>   |              |   |          |           | <b>273,521.76</b> |

**Purpose:** Supplying various supplies, materials and equipment for the storage and delivery of milk to Schools of Division of Silay City

|                       |                           |                     |                                      |
|-----------------------|---------------------------|---------------------|--------------------------------------|
| <b>Requested by:</b>  | <i>[Signature]</i>        | <b>Approved by:</b> | <i>[Signature]</i>                   |
| <b>Signature:</b>     |                           |                     |                                      |
| <b>Printed Name:</b>  | <b>JOCELYN C. CONDADA</b> |                     | <b>CYNTHIA G. DEMAIVIVAS, CESO V</b> |
| <b>Designation:</b>   | Nurse II                  |                     | Schools Division Superintendent      |
| <b>Section/Office</b> | <b>DSHNS</b>              |                     |                                      |

|   |   |
|---|---|
| <input checked="" type="checkbox"/> In accordance with the approved CY 2020 Annual Procurement Plan (Supplemental)<br><input type="checkbox"/> Not included in the approved CY 2020 Annual Procurement Plan | Allotment Available: <i>CGE - 6-19-4489</i><br><i>[Signature]</i><br><b>PANCITO PANCITO S. CINCO</b><br>Administrative Officer V (Budget) |
|---|---|