



Republic of the Philippines  
**Department of Education**  
 REGION VI - WESTERN VISAYAS  
**SCHOOLS DIVISION OF SILAY CITY**

**PURCHASE REQUEST**

#01474

Office/Section: <b>Learning Resource (LR)</b>	PR No.: <b>2020-08-134</b>	Date : <b>August 05, 2020</b>
	Responsibility Center Code:	Source of Fund: <b>BE-LCP FUND</b>

Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
Supplying supplies and materials for SDOs Reproduction of Locally-Developed Learning Resources					
	Lot 1				
	ream	BOND PAPER A4 (sub.20)	623	210.00	130,830.00
	piece	STAPLER with Remover HD-50(24/6) no.35	1	370.00	370.00
		Sub-Total			<b>131,200.00</b>
	Lot 2				
	cart	INK EPSON 664, Black	9	320.00	2,880.00
	cart	INK EPSON 664, Cyan	1	320.00	320.00
	cart	INK EPSON 664, Magenta	1	320.00	320.00
	cart	INK EPSON 664, Yellow	1	320.00	320.00
	cart	INK EPSON 003, Black	41	320.00	13,120.00
	cart	INK EPSON 003, Cyan	4	320.00	1,280.00
	cart	INK EPSON 003, Magenta	4	320.00	1,280.00
	cart	INK EPSON 003, Yellow	4	320.00	1,280.00
		Sub-Total			<b>20,800.00</b>
	Lot 3				
	unit	3 IN 1 PRINTER In Continuous Ink System	1	8,000.00	8,000.00
	unit	3 IN 1 PRINTER In Continuous Ink System (WiFi)	1	10,000.00	10,000.00
		Sub-Total			<b>18,000.00</b>
		<b>TOTAL</b>		<b>P</b>	<b>170,000.00</b>

Purpose: Supplies and Materials for Printing/Reproduction of Locally-Developed Learning Resources

Signature: Printed Name: Designation: Section/Office	Requested by:	Approved by:
	<b>CARMEL JOY P. AUJERO</b>	<b>CYNTHIA G. DEMAVIVAS, CESO V</b>
	Education Program Supervisor (LR)	Schools Division Superintendent
	LR	

<input checked="" type="checkbox"/> In accordance with the approved CY 2020 Annual Procurement Plan (Supplemental) <input type="checkbox"/> Not included in the approved CY 2020 Annual Procurement Plan	Allotment Available: <b>LRO # 6-20-376</b>  <b>RANCITO PANCITO S. CINCO</b> Administrative Officer V (Budget)
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