


**ANNUAL PROCUREMENT PLAN (NON-CSE)  
FY 2024**

Name of Agency: Department of Education, Division of Silay City

Code (PAP)	Procurement Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget			Remarks (Brief Description of Program/Project)
				Ads/RFQ	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5021502000	Payment of Fidelity Bond Premium	OSDS,CID,SG OD	Agency-to-Agency	January - December 2024				MOOE	75,000.00	75,000.00		Fidelity Bond Renewal of Personnel
5021306001	Repair and Maintenance of Government Vehicle	OSDS,CID,SG OD	Small Value Procurement	January - December 2024				MOOE	120,000.00	120,000.00		Nissan Escapade Van, Mitsubishi Strada, Toyota Van
5020321003	Repair and Maintenance of Office Equipment	OSDS,CID,SG OD	Small Value Procurement	January - December 2024				MOOE	24,000.00	24,000.00		Supply and Equipment
5021305003	Repair and Maintenance of IT Equipment	OSDS,CID,SG OD	Small Value Procurement	January - December 2024				MOOE	42,000.00	42,000.00		IT Equipment
5020321008	Procurement of DRRM Equipment	OSDS,CID,SG OD	Small Value Procurement	January - December 2024				MOOE	15,000.00	15,000.00		PPEs and Tools
502150300	Vehicle Insurance	OSDS,CID,SG OD	Agency-to-Agency	January - December 2024				MOOE	32,000.00	32,000.00		
5020322001	Procurement of Semi-expendable Office Furniture and Fixtures	OSDS,CID,SG OD	Small Value Procurement	January - December 2024				MOOE	60,000.00	60,000.00		
5021203000	Payment of security services	OSDS,CID,SG OD	Small Value Procurement	January - December 2024				MOOE	432,000.00	432,000.00		Security Guards
5021199000	Payment of other professional services	OSDS,CID,SG OD		January - December 2024				MOOE	392,700.00	392,700.00		Job Order/MOA Personnel
5020502001	Payment of Mobile Telephone	OSDS,CID,SG OD	Direct Contracting	January - December 2024				MOOE	477,200.00	477,200.00		Mobile Load from JanuaryDecember
5020503000	Payment of Internet Subscription	OSDS,CID,SG OD	Direct Contracting	January - December 2024				MOOE	324,000.00	324,000.00		WiFi/Internet Subscription
5020401000	<b>Payment of Water Expenses</b>											
5020401000	- Metered water expense	OSDS,CID,SG OD	Direct Contracting	January - December 2024				MOOE	66,000.00	66,000.00		
5020401000	- 5-gallon bottled drinking water	OSDS,CID,SG OD	Small Value Procurement	January - December 2024				MOOE	43,200.00	43,200.00		
5020402000	Payment of Electricity Expenses	OSDS,CID,SG OD	Direct Contracting	January - December 2024				MOOE	1,560,000.00	1,560,000.00		
5020309000	Payment of Fuel, Oil and Lubricant Expenses	OSDS,CID,SG OD	Small Value Procurement	January - December 2024				MOOE	576,000.00	576,000.00		Fuel, oil and lubricant for 3 vehicles
5029999002	Payment of Other Maintenance and Operating Expenses	OSDS,CID,SG OD	Shopping/SVP	January - December 2024				MOOE	188,000.00	188,000.00		
5021304002	Repair and Maintenance of Buildings, Other Structures and Site	OSDS,CID,SG OD	Small Value Procurement	January - December 2024				MOOE	200,000.00	200,000.00		
5020101000	Travel - Local	OSDS,CID,SG OD		January - December 2024				MOOE	600,000.00	600,000.00		

5020201002	Training Expenses			January - December 2024	MOOE				
	-Conduct of PADYA 2024 (PRAISE)	OSDS,CID,SG OD	Small Value Procurement	November, 2024	MOOE	70,000.00	70,000.00		
5029999002	-Conduct of World Teacher's Day Celebration	OSDS,CID,SG OD	Small Value Procurement	October 2024	MOOE	70,000.00	70,000.00		
5029999002	-Conduct of Year-End Program Implementation Review & Salamat-Paalam	OSDS,CID,SG OD	Small Value Procurement	December 2024	MOOE	150,000.00	150,000.00		
	-Conduct of Capacity Building Activities for SDO Personnel	OSDS,CID,SG OD	Small Value Procurement	January - December 2024	MOOE	240,000.00	240,000.00		
5020201002	-Conduct of Training and Development Activities of Teaching Personnel	SGOD, CID	Small Value Procurement	January - December 2024	HRTD	891,000.00	891,000.00		
	<b>Gender and Development Related Projects/Activities</b>	SGOD			MOOE				
5029999002	- Implementation and observance of Presidential Proclamation #224 & 227, RA6949 Women's Month	SGOD	Small Value Procurement	January - December 2024	MOOE	80,000.00	80,000.00		GAD related Activities
5020201002	- RA 9262 (Anti-Violence Against Women and their Children Act); DepEd Order No. 40, s. 2012 DepEd Child Protection Policy	SGOD	Small Value Procurement	January - December 2024	MOOE	70,000.00	70,000.00		GAD related Activities
	- Observance in use of gender segregated comfort rooms and promote health consciousness	SGOD	Small Value Procurement	January - December 2024	MOOE	179,350.00	179,350.00		GAD related Activities
					<b>Grand Total</b>	<b>6,977,450.00</b>	<b>6,977,450.00</b>		


Prepared by:

  
**ALVEN JOHN D. IUSON**  
 BAC Secretariat

Certified Allotment Available

  
**PANCITO PANCHO S. CINCO**  
 Administrative Officer V (Budget)

Recommending Approval:

  
**SALVACION J. SENAYO, CESE**  
 Division BAC Chairperson

Approved:

  
**SALVADOR O. OCHAVO JR. EdD., CESO V**  
 Schools Division Superintendent